

**EAST RENFREWSHIRE GOOD CAUSES
FUNDRAISING CHARITY
DIRECTORS REPORT AND FINANCIAL
STATEMENTS
For the year ended 30th September 2017**

Charity Number: SCO38233

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
(A Company Limited by Guarantee)

**East Renfrewshire Good Causes Fundraising Charity is a
Charity registered in Scotland Number SCO38233**

BOARD OF DIRECTORS

D. Duncan W. Dick
Yvonne D. Macmillan
Alastair I. Macqueen
Jane S. Richmond
Stephen R. Watt

SECRETARY

Stephen R. Watt

REGISTERED OFFICE

8 Blackfarm Road
Newton Mearns
Glasgow G77 5HT

COMPANY NUMBER

SC322718

INDEPENDENT EXAMINER

Stuart L. Aiton CA.
of
Aiton & Co.
Chartered Accountants
Baltic Chambers
50 Wellington Street
Glasgow G2 6HJ

BANKERS

Royal Bank of Scotland
158a Fenwick Road
Giffnock
Glasgow G46 6XB

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
REPORT OF THE DIRECTORS
For the year ended 30th September 2017

The Board of Directors present their report and accounts for the year ended 30th September 2017.

Our Purposes and Activities

The purpose of the Charity is the advancement of citizenship or community development as defined in S.7(3)(b) Charities and Trustee Investment (Scotland) Act 2005.

In practice this means the Charity raises funds from individuals, businesses and groups so that it is able to give out grants to support good causes throughout East Renfrewshire.

Achievements and Performance

The following achievements were made possible by the support of many individuals and businesses since the launch of the Charity.

In the course of the year under review the Charity assisted 133 (2016 – 160) people and paid over amounts for the benefit of those in need of the Charity's help £52,812 (2016 - £40,758).

A full breakdown of our achievements can be found on the website www.ergoodcauses.co.uk/achievements or a print version can be requested from the Charity offices.

Financial Review

Principal Funding Source

The principal source of funding for the charity is regular monthly and single donations.

Transactions and Financial Position

The statement of financial activities shows income for the year of £61,753 (2016 - £61,726) and reserves standing at £114,871 (2016 - £125,818) in total.

Reserves

The general reserves are in surplus but the Charity is committed to supporting future good causes. The directors would like to maintain general reserves at an adequate level and plans to spend an additional amount each year on beneficiaries.

Plans for Future Periods

The directors intend to continue to seek ways to maximise donations and to support as many good causes as funds allow.

Structure, Governance and Management

Governing Document

The Charity is constituted as a company limited by guarantee, and is therefore governed by a Memorandum and Articles of Association.

Risk Management

The directors actively review the major risks faced by the Charity on a regular basis – financial, operational and business.

Organisational Structure

The day to day running of the Charity is undertaken by Russell Macmillan who is the Charity Co-ordinator. The Board of Directors oversee the operation through regular contact with the Co-ordinator.

Related Party Transaction

There are no related party transactions in the reporting period.

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
REPORT OF THE DIRECTORS
For the year ended 30th September 2017

Directors

During the financial year the board of directors was made up as follows:

D. Duncan W. Dick
Yvonne D. Macmillan
Alastair I. Macqueen
Jane S. Richmond
Stephen R. Watt

Appointment of Directors

Directors are recruited and elected by the existing Board of Directors.

Statement of Directors Responsibilities

The Trustees (who are also Directors of East Renfrewshire Good Causes Fundraising Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

S.L. Aiton of Messrs. Aiton & Co. CA is proposed for reappointment as Independent Examiner for the ensuing year.

Small Company Rules

These accounts have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

This report was approved by the Board on 18th January 2018

Stephen R. Watt
Director

**EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
INDEPENDENT EXAMINERS REPORT
TO THE DIRECTORS OF EAST RENFREWSHIRE GOOD CAUSES
FUNDRAISING CHARITY**

I report on the accounts of the charity for the year ended 30th September 2017 which are set out on pages 5 to 10.

Respective responsibilities of directors and examiner

The charity's directors are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity directors consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention –

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (1) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stuart L. Aiton CA
of
Aiton & Co.
Chartered Accountants
50 Wellington Street
Glasgow G2 6HJ

18th January 2018

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
For the year ended 30th September 2017

	<u>Notes</u>	<u>2017</u> £	<u>2016</u> £
INCOME			
Voluntary Donations	2	60372	60037
Bank Interest		<u>1381</u>	<u>1689</u>
Total Income		<u>61753</u>	<u>61726</u>
EXPENDITURE			
Charitable Expenditure	3	<u>72700</u>	<u>57307</u>
Total Expenditure		<u>72700</u>	<u>57307</u>
Net (Expenditure)/Income		(10947)	4419
Funds at 30th September 2016		<u>125818</u>	<u>121399</u>
Funds at 30th September 2017		<u>114871</u>	<u>125818</u>

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
BALANCE SHEET
As at 30th September 2017

	<u>Notes</u>	<u>£</u>	<u>2017</u> <u>£</u>	<u>2016</u> <u>£</u>
Current Assets				
Debtors	7	2670		3035
Cash at bank and in hand		<u>113704</u>		<u>123581</u>
		116374		126616
Creditors: amounts falling due within one year				
	8	<u>(1503)</u>		<u>(798)</u>
			<u>114871</u>	<u>125818</u>
Net assets			<u>114871</u>	<u>125818</u>
Funds				
General Reserves			<u>114871</u>	<u>125818</u>

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006. Members have not required the Company under Section 476 of the Companies Act 2006 to obtain an audit for the year ended 30th September 2017. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006, and for preparing accounts which give a true and fair view of the state of affairs of the company as at 30th September 2017 and of its surplus for the year then ended in accordance with the requirements of Section 396, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements on pages 5 to 10 which have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies were approved by the board on 18th January 2018 and signed on its behalf.

D. Duncan W. Dick
Director

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30th September 2017

1. ACCOUNTING POLICIES

Accounting Convention

The financial statements are prepared under the historical cost convention and in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006, and Statement of Recommended Practice: Accounting and Reporting by Charities. East Renfrewshire Good Causes Fundraising Charity meets the definition of a public benefit entity under FRS102. The trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern.

Recognition with previous Generally Accepted Accounting Practice

In preparing these accounts the Directors have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS102 the restatement of comparative items was required. No restatements were required.

Income

Voluntary income is received by way of donations and is included in full in the Statement of Financial Activities when received.

Grants Making Policy

The Charity seeks to support causes which are not covered by the statutory sector. Approaches are made by frontline professionals such as doctors, social workers and carers and applications can be made by individual members of the community. The Board then considers each case on its own merits and can award grants of up to £500 in most cases. Where grants are in excess of the Charity's resources partner organisations maybe sought to support a larger grant on a case by case basis.

Expenditure

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Expenditure which is directly attributable to specific activities has been included in these cost categories.

Governance costs of the charity relate to the costs of running the charity such as accounting and other statutory requirements.

Pension Costs

The Charity operates a work place pension scheme for its employee. Contributions are charged to the SOFA as they become payable in accordance with the rules of the scheme.

Debtors

Debtors are recognised at the amounts due. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of 100 days or less from the date of acquisition or opening of the deposit or similar account and a fixed rate deposit with a term of up to 24 months.

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30th September 2017

Creditors and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. DONATIONS

The directors records their appreciation of donations received during the financial period as follows:

	<u>2017</u>	<u>2016</u>
	<u>£</u>	<u>£</u>
<u>Lump Sum Donations</u>	40908	39503
<u>Regular Donations</u>	16627	17437
<u>Gift Aid</u>	<u>2837</u>	<u>3097</u>
Total	<u>60372</u>	<u>60037</u>

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30th September 2017

3. CHARITABLE EXPENDITURE	<u>2017</u>	<u>2016</u>
	£	£
Payments to beneficiaries (note 4)	52812	40758
Staff costs (see below)	18616	15000
Insurance	481	439
Sundry Expenses	-	180
Subscriptions – Just Giving	54	216
Bank charges	72	67
<u>Governance costs:</u>		
Information Commissioner Fee	35	35
Independent Examiner Fee	<u>630</u>	<u>612</u>
	<u>665</u>	<u>647</u>
Total for the year	<u>72700</u>	<u>57307</u>
	<u>2017</u>	<u>2016</u>
<u>Staff Costs</u>	£	£
Salary	18600	15000
Pension Costs	<u>16</u>	<u>-</u>
Total	<u>18616</u>	<u>15000</u>
Average number employed	<u>1</u>	<u>1</u>

This is for one employee and consequently no employee received remuneration of more than £60,000.

4. PAYMENTS TO BENEFICIARIES

The Charity supported 133 (2016 – 160) beneficiaries through its payments of £52,812 (2016 - £40,758).

5. DIRECTORS REMUNERATION AND EXPENSES

The members of the Board as trustees and directors of the charitable company received no remuneration nor expenses from the charity.

6. TAXATION

The company has been approved by HM Revenue & Customs as having charitable status and is exempt from taxation.

EAST RENFREWSHIRE GOOD CAUSES FUNDRAISING CHARITY
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30th September 2017

7. DEBTORS	<u>2017</u>	<u>2016</u>
	<u>£</u>	<u>£</u>
Gift Aid Debtor	1365	1395
Prepayments and Accrued Income	<u>1305</u>	<u>1640</u>
	<u>2670</u>	<u>3035</u>
8. CREDITORS: Amounts falling due within one year	<u>2017</u>	<u>2016</u>
	<u>£</u>	<u>£</u>
Other Taxes and Social Security	888	198
Accrued Charges and Deferred Income	<u>615</u>	<u>600</u>
	<u>1503</u>	<u>798</u>
9. COMPANY INFORMATION		
East Renfrewshire Good Causes Fundraising Charity is a company limited by guarantee and with no share capital.		